



**USAID**  
FROM THE AMERICAN PEOPLE

**USAID IMPLEMENTING PARTNER NOTICE FOR ASSISTANCE – #4**

**SUBJECT:** Reminder Regarding Requirement for Submission of Annual Certifications Regarding Trafficking In Persons Compliance Plans

**This reminder applies to:** All recipients that have an award, in which the estimated value of the services to be performed outside the United States exceeds \$500,000. If your award contains the “Trafficking in Persons” standard provision dated on or after July 2015, then you are hereby reminded to provide your Agreement Officer with an annual certification regarding your trafficking in persons compliance plan. This annual certification is award-based and therefore must be submitted for “each” applicable award (including Associate awards). Recipients are responsible for submitting the certification to the Agreement Officer by the anniversary date of the award. Any questions regarding this annual certification requirement should be addressed to the applicable AO.

Below is a template of the required certification.

**“Certification Regarding Trafficking in Persons”**

By signing below the recipient, through its duly designated representative, after having conducted due diligence, hereby certifies the following:

1. The recipient has implemented a compliance plan to prevent the prohibited activities identified in section (a) of the award’s Mandatory Provision “Trafficking in Persons” and is in compliance with that plan;
2. The recipient has implemented procedures to prevent any activities described in section (a) of the award’s Mandatory Provision “Trafficking in Persons” and to monitor, detect, and terminate any contractor, subawardee, employee, or other agent of the recipient engaging in any activities described in such section; and
3. To the best of the representative’s knowledge, neither the recipient, nor any employee, contractor, or subawardee of the recipient, nor any agent of the recipient or of such a contractor or subawardee, is engaged in any of the activities described in section (a) the award’s Mandatory Provision “Trafficking in Persons.”

Title of Official Signing: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_